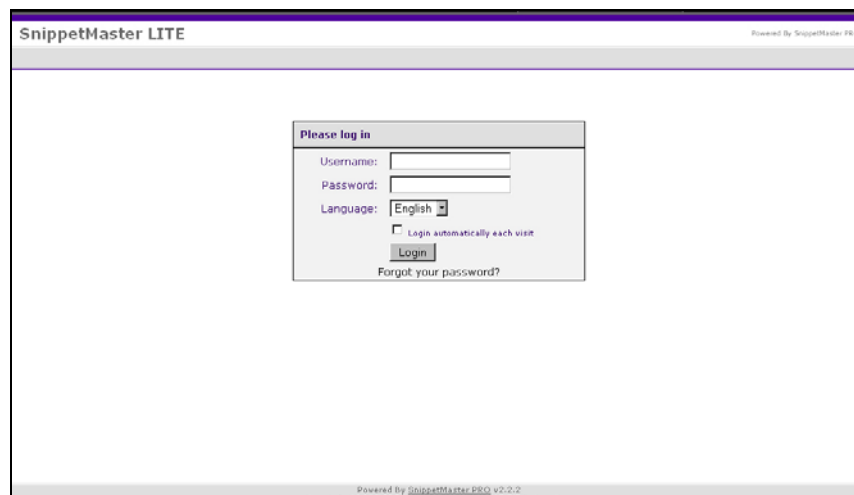


Account Content Management System Instructions

1. To access your account content management system, click on **Go to My Content Management System** or type the following url into the web browser. Make sure you put in your own website domain name.

<http://www.yourwebsitename.com/index.php>



SnippetMaster LITE Powered By SnippetMaster PRO

Please log in

Username:

Password:

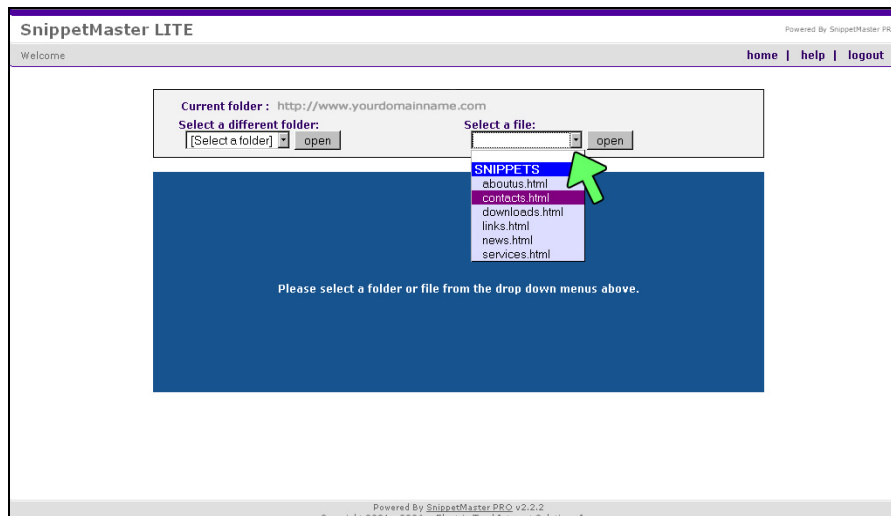
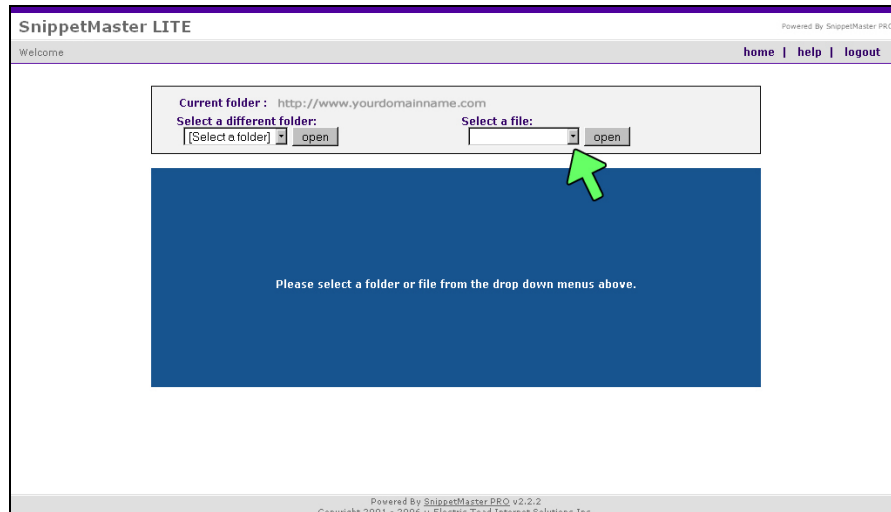
Language:

Login automatically each visit

[Forgot your password?](#)

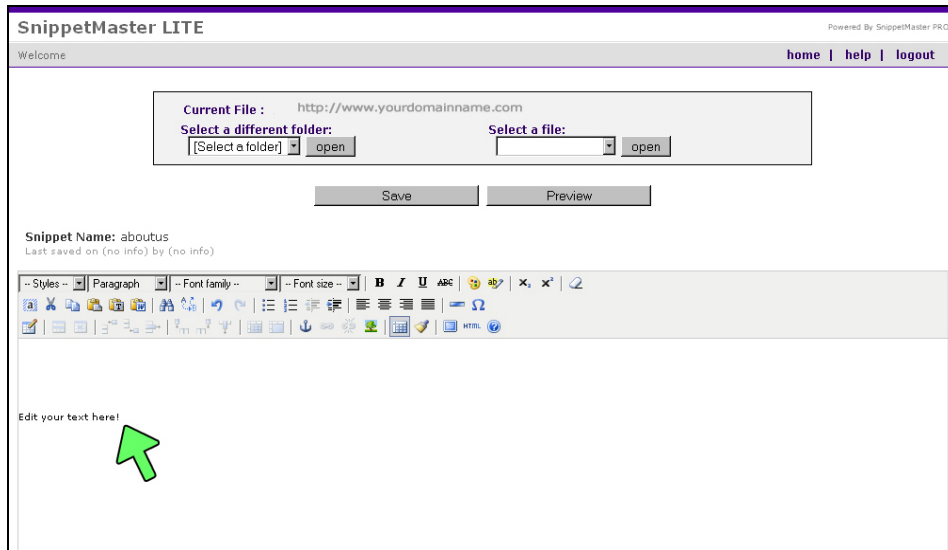
Powered By SnippetMaster PRO v1.2.2

2. Enter your username and your password. Click **LOGIN**.
3. Select the File you want to edit from the **"Select a File:"** dropdown menu. Click **OPEN**.



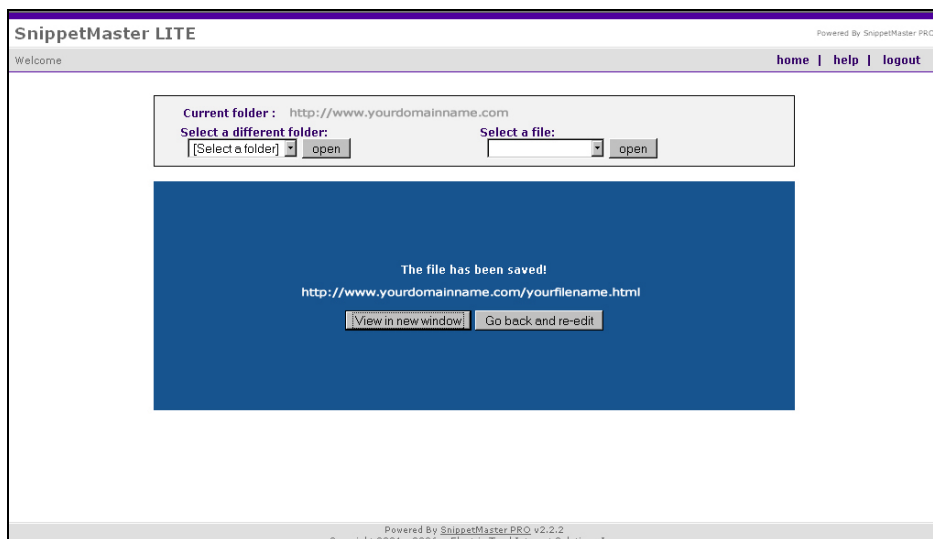
4. Once you have selected your file a WYSIWYG editor, similar to Microsoft Word or Outlook, appears and opens the file you have selected to edit. Edit your text.

CAUTION: If you make changes other than text editing or adding hyperlinks you can seriously disrupt the coding of your website. **Mixed Media Creative Group, Inc. is not responsible** for any changes other than minor text revisions (ie. like changing a word, adding a sentence, deleting a sentence) and hyperlinks. We have left all features active in the editing software in order to keep costs down for our clients. If you would prefer to have a site specific editing software please contact **Mixed Media Creative Group, Inc. at (912) 220-6633 to purchase.**



5. Once you have made your changes click on **SAVE**.

NOTE: Preview feature is not active in the editing software in order to keep costs down for our clients.



6. Don't forget to **LOGOUT** when you are finished.